



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GURU NANAK COLLEGE BUDHLADA
Name of the head of the Institution	Dr. Kuldeep Singh Bal
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01652253146
Mobile no.	8283822759
Registered Email	gncbudhlada@yahoo.co.in
Alternate Email	ns_kalra@yahoo.co.in
Address	Guru Nanak College, Bareta- Jakhhal Road, Budhlada, District- Mansa
City/Town	Budhlada
State/UT	Punjab
Pincode	151502

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Narinder Singh
Phone no/Alternate Phone no.	01652253146
Mobile no.	9876442759
Registered Email	gncbudhlada@yahoo.co.in
Alternate Email	iqacgncbudhalda@yahoo.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://gncbudhlada.org/admin/upload/675IQAC%202018-19%20NAAC.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gncbudhlada.org/admission_of_gnc.php?id=12

5. Accrediation Details					
--------------------------------	--	--	--	--	--

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.11	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	02-Jan-2016
---	--------------------

7. Internal Quality Assurance System		
---	--	--

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic and	20-Jul-2019	200

Administrative Audit	7	
Emphasis on Online ICT enable Classroom and teaching	05-Apr-2020 15	200
Enhancement of WIFI network and IT infrastructure and to make feasible campus for Online teaching and learning	05-Apr-2020 10	200
Emphasis on organize FDP and Motivational activities for student and teacher through Online mde	02-May-2020 7	200
Online study material creation web resources and tools	17-Apr-2020 3	180
Emphasis on Teaching mythology and online evaluation criteria	10-Apr-2020 3	190
Emphasis on research, intellectual property rights and original research.	10-Aug-2019 1	190

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Science	Star College	DBT, Govt. Of India	2019 2	2800000
Department of Computer Science & Department of Garment Designing	B. Voc Course	UGC	2019 5	8250000
Community College of Guru Nanak College Budhlada	1.) Farm Machinery Equipment Operation and Technology 2.) Garment designing 3.) Green House Technology	UGC	2019 3	2500000

[View File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Various activities organised to improve the Research and Teaching Skills of the Teachers 2.Emphasis to improve the IT Infrastructure and Online Teaching Aids and Methods 3.Introduction of Online Feedback mechanism and Online admission portal 4.Emphasis to increase the infrastructure of Agriculture department 5. Contribution in Implementation of Choice based Credit system Short term Courses 6. Emphasis to Introduce Structured ACR mechanism for Teaching and Nonteaching staff

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Physical verification of laboratory	Verification and updation of the equipments and infrastructure
Motivation of the departments to organize seminar/conferences and workshops	Providing a platform for students and faculty members to present their research work/ upgrade their skills/ interact with eminent personalities
Feedback forms were taken from the stakeholders and analysed.	Steps were taken for the redressal of grievances
To Enhance The Quality Of Education	IQAC organised workshop training program to train the faculty in using ICT tools. IQAC succeed in its mission most of the teacher's put technological methods in teaching
Focus on Environmental Issues	1. Plantation drives conducted by various cells. 2. Efforts were made to

eco-friendly campus. 3. The wastes of food and other eatable were minimized.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Directorate,SGPC

15-Jul-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

18-Sep-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

11-Dec-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

1) Student Profile Management System 2) Student Fees Management system 3) NonTeaching Staff Profile management for student data modification. 4) Result management system. 5) University related data of student management system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Punjabi University Patiala and strives towards effective implementation of the university curriculum through systematic planning and execution. The college has the mechanism for delivery and documentation of the curriculum set by the affiliated university to achieve the objectives of the college. The IQAC of the college plays a proactive role in this direction. Industrial trainings, educational tours, industrial visits, projects etc. are arranged by the departments as per the needs of the different courses and to provide practical exposure to the students. The following strategies are followed for the effective curriculum delivery: • At the beginning of the academic session, college IQAC, HOD's and senior faculty

prepare the Academic Calendar of the college. • Activity calendar is prepared by all the departments in advance. • All the departments hold meetings before the commencement of every semester to plan for the effective implementation of the curriculum. • Systematic allotment of the subjects based on the areas of specialization and interest of faculty for the coming semester is done by the HOD's through discussions in departmental meetings at beginning of the semester. • Lesson plan in the form of course file has been made mandatory for the faculty and are periodically checked by the HOD's. • Periodic review meeting are conducted by the HOD's to discuss the coverage of the syllabus. • The college has enough state-of-the-art infrastructure to meet the current requirements in the best possible way. The class rooms are ICT facilitated and labs are well-equipped with all equipments and apparatus to meet the requirements of the curriculum. • The college library is well-stocked with all relevant print and electronic resources including text books, reference books and scholarly journals, catering to the different requirements of the students and teachers. • The external theory and practical examinations are conducted by the patron university and the external supervisors are also appointed by the university • Regular class tests, internal examinations, assignments, seminars etc. are held for the internal assessment of the students. • Special remedial classes, boost up classes, seminars, conferences, seminars, expert lectures, workshops etc. are continuously organized by the departments for the effective curriculum delivery and to enhance the knowledge and skills of students. • All the labs of different departments are well equipped with required equipments and these are used to provide practical and experimental exposure to the students. • The college administration motivates and supports the faculty to participate in National/International seminars, conferences, faculty development programmes, workshops, orientation/ refresher courses organized by various Academic Staff Colleges, universities, industry and other institutions to enhance and update their knowledge in their respective fields. • Initially, during the crucial times of lockdown due to Covid-19 since March 2020 college faculty and students faced some problems for the continuation of classes in this rural and backward belt of the Punjab state. But very soon the college administration made the online teaching-learning possible by providing the required guidance, training and facilities to teachers and students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
	Nil	19/08/2019	Nil	Both	Yes
Certificate Course in Green House Technology					
Nil	Advance Diploma in Garment Designing	20/08/2019	Nil	Both	Yes
Nil	Advance Diploma in Farm Equipment Machinery	29/08/2019	Nil	Both	Yes
Nil	Diploma in Cyber Security	25/08/2019	Nil	Both	Yes

Nil	30/08/2019	Nil	Both	Yes
Certificate Course in Music Composition and Direction				
Nil	Diploma in Music Composition and Direction	07/01/2020	Nil	Both
				Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Advance Diploma in Garment Designing	13/08/2019
BVoc	Advance Diploma in Farm Machinery Equipment Operation and Maintenance	21/08/2019
BVoc	Certificate Course in Green House Technology	06/08/2019
BVoc	Cyber Security	23/08/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BVoc	Cyber Security	14/08/2019
BVoc	Advance diploma in Music Composition and Direction	28/08/2019
BVoc	Certificate Course in Green House Technology	19/08/2019
BVoc	Advance Diploma in Farm Machinery Equipment Operation and Maintenance	21/08/2019
MCA	MCA-2 LE (Semester 3)- Organisation Behaviour and Development, System Software, Computer based Optimization Techniques, Data Mining and Data Warehousing, ERP System and processes.	01/08/2019
MCA	MCA-2 LE (Semester 4) - Object Oriented Modelling and design using UML, Embedded system, Compiler Design, Software Testing	01/08/2019

	and Quality Assurance, Graph Theory	
MCA	MCA-3 (Semester 5) - Software Project Management, Cloud Computing, Network Security, Ethical Hacking, Data Science & Machine Learning	01/08/2019
MA	M.A.-English (Semester-1) - English Phonetics & Phonology, William Shakespeare: From Stage to Screen	01/08/2019
MA	M.A.-English (Semester-2) - Contemporary Essay, Creative Writing, Modern English Grammar & usage	01/08/2019
MA	M.A.-English (Semester-3) - Literature & Post coloniality, Modern Drama, Indian Writing in English	01/08/2019
MA	M.A.-English (Semester-4) - American Literature, Language and Linguistics European Drama	01/08/2019
MA	M.A.-Political Science (Semester-3)- Political Sociology, State Politics in India, Political Parties and Pressure groups in India, South Asian Political System (Pakistan, Sri Lanka, Nepal and Bangladesh)	01/08/2019
MA	M.A.-Political Science (Semester-4) - Electoral Politics of India, Punjab Politics, Research Methodology, Political Ideologies, Globalization and its impact on Political systems	01/08/2019
MA	M.A.-History (Semester-1) - HISTORY OF THE WORLD (1500 - 1815), HISTORY OF U.S.A. (1860-1914), HISTORY OF THE WORLD (1871-1919), HISTORY OF U.S.S.R. (1762-1917), THEORY AND RESEARCH METHODOLOGY,	01/08/2019

	HISTORY OF CHINA AND JAPAN (1830-1911)	
MA	M.A.-History (Semester-2) - HISTORY OF THE WORLD 1815-1870, HISTORY OF U.S.A. (1914-1973), HISTORY OF THE WORLD (1919-1991), HISTORY OF U.S.S.R 1917-1992, THEORY AND RESEARCH METHODOLOGY, HISTORY OF CHINA AND JAPAN (1912-1949)	01/08/2019
MA	M.A.-History (Semester-3) - Study of Institutions: Social, Cultural and Economic, National Movement in India 1858-1930 and Constitutional Development	01/08/2019
MA	M.A.-History (Semester-4) - Study of Institutions: Social, Cultural and Economic under the Mughals, National Movement in India and Constitutional Development 1930-1947	01/08/2019
MCom	M.Com I (Semester II) - Management Information and Control, Financial Institutions And market	01/08/2019
MCom	M.Com II (Semester III) - Project Management, Management and Financial Services	01/08/2019
MCom	M.Com II (Semester IV) - International Finance, International Finance	01/08/2019
BCom	B.Com III (Semester V) - Corporate Finance, Principles of Marketing, Money & Banking, Essential of e-Commerce	01/08/2019
BCom	B.Com III (Semester VI) - Financial Planning, International Marketing, Fundamental of Insurance, Internet and World Wide Web	01/08/2019
BCom	B.Com (Honors) III (Semester V) - Accounting Theory, Principles of	01/08/2019

	Marketing, Money and Banking, India's Foreign Trade	
BCom	B.Com (Honors) III (Semester Vi) - Accounting Standards and Financial reporting, Advertising and Brand Management, Financial Institutions and Marketing, International Business Environment	01/08/2019
BBA	B.B.A II (Semester IV) - Retail Management, Advertising & Sales Management, Marketing Services, Career Planning and Management, Training Development, Management of Change, Cost and Management Accounting, Financial Instruments and Services, Income Tax Law and Practices, System Analysis and Design, Decision Support System, Computer Graphics, Event Planning and Management, Financial Management of Events, Event Creativity and Innovation Media Management, Principal of Mass Communication, Public Relations Management, Media Planning, Punjabi Compulsory (Elective Punjabi)	01/08/2019
BBA	B.B.A II (Semester V) - Export Marketing, Rural Marketing, Brand and Product Management Human Resource Management, Interpersonal Skills in Management, Management of Industrial Relations, Psychological testing, Stock Marketing, Insurance Management, Investment Management Technical Information, Database Management System, Web Designing, Telecommunication for Business, Event Design and Sponsorship, Event Operations and Logistics	01/08/2019

	Event Proposal and Marketing Media Management, Corporate Communication, New Media Technology, Communication Development	
MSc	M.Sc(Chemistry)-2 (Semester-3) - Specialization in Inorganic Chemistry, Specialization in organic Chemistry, Specialization in Physical Chemistry	01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	40	60

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
File Attached	01/08/2019	1390
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	File Attached	893
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
At present, the college follows a formal offline and online mechanism which is used as an effective monitoring tool to bring changes keeping the different stakeholders' expectations in mind. The obtained feedback from students is used to improve the academic and administrative spheres. The suggested changes have been implemented towards overall development of the institution including teaching-learning, infrastructure, value addition programmes, and holistic development of the students. The college IQAC regularly collects feedback from students, parents and other stakeholders in form of questionnaires and feedback performas covering all aspects of the academic and administrative spheres of the college. Faculty feedback from students is taken regularly through an

offline feedback mechanism. Feedback covers major areas ranging from knowledge base, innovative teaching methodology, timely coverage of the syllabus and ability to generate interest in the subject. A formal questionnaire is formulated for this purpose, covering all aspects of the academic and administration working of the college to assess the views and opinions for the students. The questionnaires are distributed among the students randomly so that all the students can be given proper representation in the sample chosen for this purpose. It is followed by tabulation and analysis of the data applying different kinds of statistical techniques. The results are presented in graphs and diagrams so that they can be understood easily. The drawn results are shared with the Principal, IQAC and HOD's to take corrective measures. Principal shares the feedback at one-to-one interactions with individual faculty, offering suggestions and advice. Students feedback on academic affairs has enabled us to understand and monitor the quality of the teaching-learning. The feedback provides a tool of introspection to enable faculty members to make suitable changes in approach as found required by stakeholders. Feedback from parents is taken at Parent-Teachers meetings organized at the end of every semester. The feedback is taken both in face to face interaction with parents and also through a structured feedback questionnaire. The suggestions are taken up seriously. Regular PTA meetings has come a long way in building a productive connect between the institution and parents and has helped to make studying at the institution an effective and joyful experience for our students. The college offers multiple certificate courses in order to make students industry ready. Feedback is collected at the completion of every batch and shared with industry partners to ensure the best quality of training, thus enabling a continuous improvement and increase in effectiveness. Feedback is taken after major programmes and initiatives, including seminars, work-shops, extension lectures, faculty development programmes etc. to gauge the impact of the multiple programmes organized and the received feedback is used to identify gaps and plan for improvement. During the academic session 2019-20 online feedback provision was provided to the students. Overall, the institution is proud that it has a well-structured feedback system which is helping its overall development as well as the holistic growth of students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
Nil	File Attached	Nil	Nil	Nil

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4127	876	62	2	72

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
137	80	22	40	40	191293
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has an effective mentorship system to provide personal and psycho-social support and this mentoring system helps college administration to meet the requirements of the effective delivery of the curriculum. Student mentoring system is available in the college at different levels: academic, personal and psycho-social support, professional and career counseling and other services. Academic counselling is available for all students. The students are mentored at the time of admission on the nature and prospects of the discipline that they wish to choose. Later, the new entrants are mentored at the time of Orientation. The mentorship system has facilitated the college to use the competencies and skills of the senior students to guide the junior students. This system has been proved beneficial for the weak students to fill the gap of their studies. Mentors meet smaller groups of students to help them in resolving their curricular and other academic needs and this system facilitates open and free discussions on broader academic matters related to college infrastructure, facilities, library, organizing seminars or conferences, educational field trips or any other curricular and co-curricular issues. The mentors are also awarded and rewarded by the concerned departments on special occasions to boost up their morale. The faculty mentors the students in writing research papers and projects and presentations for conferences within and outside the college. More importantly, the faculty mentors the students on matters related to higher studies, choosing an option for the future and/or any support or guidance for their different entrance tests. Similarly extension activities like NSS, NCC, Community Outreach Programs, Extra-Curricular Activities etc. have faculty mentors who advise and guide the students in organizational and leadership qualities and building peer rapport. In addition to mentoring by their respective teachers, the students are counseled and mentored on different career options by Career Guidance and Placement Cell of the college. It organizes employability skill workshops such as communication skills, self-presentation especially during interviews, resume writing, soft skills etc. and pre-placement workshops and seminars by industry representatives and higher education experts to create awareness among students about higher education and other job opportunities. The Career Guidance and Placement Cell also organizes job fairs to facilitate students into seeking careers opportunities. Equal Opportunity Cell of the college is an important body that mentors the students and organizes workshops and training programs for them to provide psychological support and career counselling.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5003	137	1:37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	137	8	Nil	38

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	File Attached	Nil	File Attached
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Null	File Attached	File Attached	07/10/2020	13/12/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Punjabi University Patiala, so, the college is obliged to implement all directives of the affiliated university regarding continuous internal evaluation. These include the system of Internal Examination, assignments, class tests, seminars etc. The schedule for MST's/Class Tests/Assignments etc. is notified to the students in advance. The schedules announced are strictly adhered to. The Principal through the IQAC and Registrar office of the college monitors the effective implementation of the schedule. The college has a well established Registrar office to manage the internal examinations (MST's) that are conducted two times during each semester for all classes. The college has adopted a centralized system to conduct MST's.

To ensure transparency, the table marking system of evaluation has been effectively implemented. All the records of examinations are kept in Registrar office. All the answer sheets are cross checked by the HOD's of the concerned departments. The compiled results are submitted to the HOD's and further these results are sent to the Registrar office. The college adheres to the factor of student attendance in all assessments, which serves as an incentive for regularity and academic discipline. The collected assignments, seminars, project reports etc. are evaluated by the teaching faculty and a proper weightage is given in the internal assessment. During the lockdown period after March 2020 due to Covid-19 the institute organized MSTs online successfully and provided the required guidance and training to the staff and students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college IQAC, HOD's and senior faculty prepare the Academic Calendar of the college at the beginning of the session. This Academic Calendar is prepared keeping in view the starting, closing and other important dates announced by the affiliated university for the session. The dates for all the curricular, co-curricular and extra-curricular activities along with admission and vacation schedule are announced in this calendar. The dates for the MST's for Internal assessment are first finalized and then all other activities and programmes are planned around that. These other activities include workshops, various interclass and departmental competitions, forum activities as well as academic programmes like conferences, seminars, FDPs', etc. The institutional Academic Calendar is widely publicized through displays on the notice boards and college website. Regular announcements through the Public Address system are made to ensure that no student remains unaware of schedule of all activities. College academic calendar helps for the smooth and efficient functioning of the college in academic and administrative spheres.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gncbudhlada.org/igac.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
File Attached	Null	File Attached	Null	Null	Null
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gncbudhlada.org/igac.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Innovation Contest in Women in STEM, sponsored and organized by PSCST, Chandigarh	Department of Agriculture, GNC, Budhlada	05/03/2020
National Workshop on Promotions of Self Employment and profitability in agriculture, using improved technologies	Department of Agriculture, GNC, Budhlada	06/03/2020
One day National Seminar on Intellectual Property in Strengthening Indian Skill	Department of History and Department of Commerce, GNC, Budhlada	16/10/2019
Two days Workshop- Intellectual Property Rights: Need and Ethical Issues	Department of History and Department of Commerce, GNC, Budhlada	17/10/2020
Workshop on Research Methodology with perspective to industrial practical scenario	Department of Computer Science	04/11/2019
One day seminar on cyber	Department of Computer	04/03/2020

security legal ethical issues	Science	
One day seminar on cloud computing	Department of Computer Science	29/02/2020
DBT Star College Scheme Sponsored 2nd National Seminar on Responsible Research And Innovation in Science Technology (RRIST-2020),	Department of Science	29/02/2020
Seminar on Entrepreneurship Skill Development	Department of Agriculture, GNC, Budhlada	25/02/2020
Seminar on how to find an authentic journal	Department of Computer Science	05/10/2019
Workshop on business management computerized accounting	Department of Commerce and Management	14/03/2020
Guest lecture on statistical tools and techniques used in research	Department of Commerce and Management	13/02/2020
Guest lecture on research methodology	Department of Commerce and Management	09/10/2019
One day seminar on contemporary issues in post -coloniality by Dr.Ajay Verma	Department of English	18/11/2019
Two day workshop on modern drama and research Methodology for reviewing literature by Dr.Shivani Thakkar and Dr.Rishi Kumar	Department of English	23/11/2019
Workshop on fruits and vegetable processing and preservation	Department of Food Processing	10/03/2020
Guest lecture on insights on Intellectual Property rights	Department of Mathematics	04/02/2020
Two days workshop on topic Intellectual Property Rights in Current Research	Department of History	21/01/2020
Five days workshop on topic Effective Utilisation of ICT Tools	Department of History	03/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Innovation in Best out of	a)Neelam Rani b)Jaspreet Kaur	Principal	30/08/2019	Won by teacher and

waste (Plastic Bottles, Textile waste, paper's etc.) during Workshop and Exhibition				Student
Innovation in Cutting Tailoring	a)Neelam Rani b)Jaspreet Kaur	MC	28/02/2020	Won by teacher and Student
Innovation in Hand Embroidery (Traditional and Fancy)	a)Neelam Rani b)Maninder Kaur	Sarpanch	18/01/2020	Won by teacher and Student
Innovation in Tie Die, Printing (Stencil Block)	a)Neelam Rani b)Sukhvir Kaur	MC	20/08/2019	Won by teacher and Student
Outstanding Reviewer Awards 2019	Dr.Rishi Kumar	IOP Publishing (Material Research Express)	22/04/2020	Faculty
Reviewer of Technical Committee For International Conference (Appreciation Certificate).	Dr.Rishi Kumar	G D Goenka University Gurugram	16/11/2019	Faculty
Elsevier Reviewer Recognition Certificate	Dr.Rishi Kumar	Science Direct (Scopus Indexed)	01/07/2019	Faculty
Covid-19 course translation Alison Volunteer (Certificate Of Commendation)	Dr.Rishi Kumar	Alison Volunteer Community In The	09/05/2020	Faculty
Research excellence award	Dr. Garima Mahajan	Institute of Scholars, Bangalore	22/02/2020	Faculty
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Protective Crop Cultivation(Poly-House)	Capacity building in farmers and students for Protective	Guru Nanak College, Budh lada	Organic Farming	Production of organic crops to avoid chemicals	25/10/2019

	Crop Cultivation			and fertilizers	
Protective Crop Cultivation(Poly-House)	Capacity building in farmers and students for Protective Crop Cultivation	Guru Nanak College, Budh lada	Vermicomposting Unit	Production of Vermicompost to improve soil Health and texture	15/07/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of History	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	File Attached	47	2
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Food Processing	2
Hindi	1
Physical Education	1
Punjabi	7
English	1
History	6
Political Science	1
Computer Science	3
Commerce	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
File Attached	File Attached	File Attached	Nill	10	File Attached	Nill

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
File Attached	File Attached	File Attached	Nil	8	Nil	File Attached

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	5	39	0	0
Attended/Seminars/Workshops	10	68	0	0
Resource persons	0	1	4	70

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Neki Foundation	10	70
Free Medical Check Up Camp	Civil Hospital	5	200
Awareness lecture on Cervix Cancer	Global Wellness Society	5	250
Cleanliness Drive	20 Pb Bn Bathinda	2	50
Awareness drive on Covid	Mata Gujri Bhalayi NGO	25	25
Sanitization and hygiene drives	Mata Gujri Bhalayi NGO	25	25
Quarantine Centre for corona patients	Local authorities	25	25
Other in File Attached	Other in File Attached	Nil	Nil

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
File Attached	File Attached	File Attached	4000

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Jeevan Shanti Jhanch Scheme	Punjab Police	Pledge Ceremony of "Say no to drugs"	10	1500
National Awareness Scheme	20 PB Bn Bathinda	International Yoga day	7	70
Other in File Attached	Other in File Attached	File Attached	Nil	Nil
Stop Drugs	NSS	One Day Seminar on Drug Abuse	5	120
Antibiotics awareness Campaign	Department of Human Genetics	Poster making Competition	5	30
Jeevan Shanti Jhanch Scheme	Punjab Police	Awareness Abhiyan against Drug Addiction	10	1000
Jeevan Shanti Jhanch Scheme	Punjab Police	15 days Campaign regarding awareness about drugs	5	4000

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Kitty Bread Visit	Students of Food Processing	Guru Nanak College Budhlada	1
Coca-Cola Visit	Students of Food Processing	Guru Nanak College Budhlada	1
IARI Visit	Students of Food Processing	Guru Nanak College Budhlada	1
NDRI Visit	Students of Food Processing	Guru Nanak College Budhlada	1
Aahar Visit	Students of Food Processing	Guru Nanak College Budhlada	1
Student Exchange at Punjabi University Patiala	25	DBT Star College	1
Student Exchange and practises in software	60	Solitaire Infosys Mohali	1

development awareness program			
On field training on Python in software development	60	Softwiz technologies Bathinda	1
Innovation and advancement in research methodology	10	Guru Nanak College Budhlada	1
Innovation and advancement in teaching methodology with respect to online mode	200	Guru Nanak College Budhlada	7
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial	Visit	Sabsons Fastners Pvt. Ltd. HPSIDC Baddi District Solan (H.P)	09/03/2020	09/03/2020	BSc./MSc. Chemistry
Educational	Research Lab Visit	Department of Chemistry Punjabi University Patiala	13/12/2019	13/12/2019	MSc Chemistry
Industrial	Visit	New malwa Rice and Gen. Mills, Biroke kalan Mansa (Pb)	10/10/2019	12/10/2019	BSc -III Medical/ Non Medical
Industrial Tour	Industrial Visit	New malwa Rice and Gen. Mills, Biroke kalan Mansa (Pb)	10/10/2019	12/10/2019	Department of agriculture
Student visit, Training	MOU	FICSI	23/01/2020	31/12/2020	Department of Food Processing
Student visit, Training	MOU	Kitty Bread, Ludhiana	13/01/2020	31/12/2020	Department of Food Processing

Student visit, Training	MOU	Chanakya Dairy Mandi Gobindgarh	18/06/2020	31/12/2020	Department of Food Processing
Student visit, Training	MOU	IIFPT	29/06/2020	31/12/2020	Department of Food Processing
Skill Development Program	On field training of students for Mushroom cultivation	B L Agro Farms, Phirkhana Road, Longowal	17/02/2020	23/02/2020	Department of agriculture
Other Data in File Attached	Other Data in File Attached	Other Data in File Attached	Null	Null	Other Data in File Attached

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IIFPT	13/01/2020	Student visit, Training etc.	30
Chanakya Dairy, Pvt. Ltd.	23/01/2020	Student visit, Training etc.	30
Giriraj Pipe Industries, Budhlada (Pb)	25/09/2019	Industrial Visit	50
Sabsons Fastners Pvt Ltd. HPSIDC Baddi Distt. Solan (H.P)	07/12/2019	Industrial Visit and Research activities	30
cyptus technology	04/03/2020	seminar/industrial visit/ placement	60
solitare Infosys	19/08/2019	seminar/industrial visit/ placement	70
Softwiz pvt ltd.	11/10/2019	Industrial visit, training etc.	50
Skycon pvt. ltd.	04/10/2019	seminar/industrial visit	50
pacewalk	10/10/2019	Industrial Visit	40
HIND ENTERPRISES , Bathinda	13/11/2019	Training Jobs	20

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10500000	3745232

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUI	Fully	Version 2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33988	1732988	1502	593335	35490	2326323
Reference Books	2878	146310	82	36600	2960	182910
e-Books	160809	Nill	600	Nill	161409	Nill
Journals	62	Nill	Nill	Nill	62	Nill
e-Journals	13819	Nill	Nill	Nill	13819	Nill
Digital Database	750	Nill	Nill	Nill	750	Nill
CD &	84	Nill	Nill	Nill	84	Nill

Video						
Library Automation	1	Nil	Nil	Nil	1	Nil
Weeding (hard & soft)	6091	Nil	Nil	Nil	6091	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Annexure file attached for references	Relevant Topics	LMS	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	299	5	3	2	1	14	25	16	0
Added	12	1	0	20	0	0	5	100	0
Total	311	6	3	22	1	14	30	116	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Well Equipped video centre created for delivery of e-content	https://www.gncbudhlada.org/studentcorner_of_gnc.php?id=16
Modern recording room with projector for delivery of e-content.	https://www.gncbudhlada.org/studentcorner_of_gnc.php?id=16
Development of internal information network system (IINS)	https://www.gncbudhlada.org/studentcorner_of_gnc.php?id=16
Consortium for Educational Content developed (CEC).	https://www.gncbudhlada.org/studentcorner_of_gnc.php?id=16

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
27680000	20991274	10500000	3745232

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has well structured frames, procedures and policies for maintaining and utilizing physical, academic and support facilities on periodical basis. The policies and procedures include maintenance and up-gradation of the relevant equipments and facilities. The institute is well-versed with technology to enhance the quality of campus life, provide comfortable and ergonomically efficient spaces and environment for effective teaching-learning. These physical support facilities include college library, laboratories, indoor sports complex, computers, class rooms, seminar halls, conference rooms and student activity centre(SAC) etc. To facilitate the students and teachers to meet their academic, research and other requirements. To facilitate above mentioned the college seeks and receives requisitions from the faculty and the students based on curricular and extra-curricular requirements. The college monitors the equipments/instruments and infrastructure on a regular basis. The college has enough State-of-the-Art infrastructures to meet the current requirements in the best possible way. The labs are well-equipped with all State-of-the-Art infrastructure, equipments and apparatus to meet the requirements of the students and teachers at UG and PG level. Annual stock verification for all the departmental infrastructure is done at the end of the session to find any deficiency related to the stock. The college has central library along with 6 departmental libraries which are well-stocked with all relevant print and electronic resources including text books, reference books and scholarly journals, catering to the different requirements of the students and teachers. The college has subscribed two major consortia namely DELNET and N-LIST to equip its users with all kinds of e-resources, i.e., e-books, e-journals, e-newspapers and e-databases. The college library facility is provided to the local community along with regular students and college staff. In the same way, college computer labs are also used by all students and faculty as per their needs. The college is having comprehensive infrastructure for sports, co-curricular and extra-curricular activities. The college has Baba Banda Singh Bahadur Indoor Sports Complex cum Indoor Stadium(with all modern facilities). It is used for organizing various state/national sports tournaments as well as various activities like prize distribution, talent hunt, convocation, alumni meet etc. The college administration ensures the complete utilization of all kinds of modern infrastructure and facilities by students and college staff.

<https://gncbudhlada.org/iqac.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Amritdhari	22	182000
Financial Support from Other Sources			
a) National	Minority	697	2062320

	Scholarship Scheme		
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
File Attached	Nil	Nil	File Attached
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Tagore Classes for competitive exam (Internal)	155	400	45	32
2019	Bhai Gurdas Coaching Center for Competitive Exams	60	155	25	15
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
3	125	15	8	153	29
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
------	--	--------------------------	---------------------------	----------------------------	-------------------------------

Nil	560	File Attached	File Attached	File Attached	File Attached
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
SET	16
SLET	12
GATE	2
GMAT	0
CAT	0
GRE	0
TOFEL	42
Civil Services	0
Any Other	191
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
File Attached	File Attached	1521
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	File Attached	Nil	Nil	Nil	Nil	File Attached
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As there is no student council in the college at present, there are several departmental clubs and committees that work as the representative body of the students related to the academic and administrative work of the college. These bodies work both on academic and administrative levels and they act as a bridge to bridge the gap between the authority and students. Every class has to choose a class representative who brings up the students' issues to these bodies which further sort them out. If there are any problems or suggestions, these bodies share them with the authority so that further improvements can be made in the academic and administrative functioning of the college. These bodies share students' needs with the authority as well as help the authority in implementing their policies to the ground level, thus making the coordination between authority and students possible. It also contributes in the removal of communication gap between the two, thus removing any misconceptions or grudges.

In doing all this, these clubs and committees make it possible to create a participative atmosphere in college so that students don't feel left out or unheard and are able to participate in curriculum implementation and help in academic as well as administrative activities of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Old Students Association is the registered Alumni Association of the institute. College OSA was registered on 23 January 2017. The aim of the college OSA is to bring all the past students on one platform. It is worth mentioning that the college OSA already existed before the official registration and was working continuously for the well-beingness of the college students and development of the college. The college OSA is playing an active and significant role in achieving the vision, mission and aims of the institute by organizing various activities. The college alumni association helps the needy students financially to purchase books and pay college fee. OSA organizes numerous activities to make students aware about the social evils of the society. College alumni association organized plantation drives in the area along with college students to motivate them regarding the preservation of the trees for betterment of the environment. College Old Students Association conducts various meetings with college students to motivate and guide them to achieve their goals in life. OSA also helps to bridge the gap between society and college administration.

5.4.2 – No. of enrolled Alumni:

125

5.4.3 – Alumni contribution during the year (in Rupees) :

984000

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1 Institutional Vision and Leadership 6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) The college promotes and practises a culture of decentralization and participative management without which it would be impossible to efficiently run the complex network of academics, holistic development and smooth functioning of administrative machinery. This has ensured that competent staff is given suitable decision-making platforms. Of the two practices of decentralization and participative management, one is in administrative affairs and the other is in extracurricular activities. The Department of Humanities is a huge department catering the needs of more than 3000 students and offering 17 elective subjects for B. A. course. The college has divided Department of Humanities in three different sections as BA 1, BA 2 and BA 3. Each class is having its own in-charge and official set up for administration. All other departments are supervised by the HOD's. Decentralization and participative management is practiced to ensure that there is uniformity in curriculum planning, deployment and evaluation for all the subjects. Subject allotment for an upcoming semester is done at the starting of the semester so that faculty has adequate time to plan and prepare. Subject in-charges are appointed by the

Head of Department and are given charge of the planning, tracking the progress and ensuring that all sections are keeping pace with the curriculum deployment plan. Reports of progress, ideas for innovative teaching-learning and planning for internal evaluation is shared on a regular basis with the In-charge and Head of the Department. Subject In-charges are also responsible for ensuring that all sections have completed prescribed portions for the internal assessment tests and preparing question papers for the same. Moreover each class is also having CRs' who represent their whole class and give suggestions and participate in the policy making and governance of the college activities. The second practice is with reference to the functioning of extra and co-curricular activity forums in the college. The college has various such forums in the form of cells, committees, societies and clubs. All of these forums function actively and effectively on the basis of decentralization and participative management. Forum convenors are appointed by the IQAC and are given a Committee to assist them in running the forum activities. The convenors also appoint student coordinators who play an active role. The entire responsibility of planning activities, programmes and ensuring effective execution lies with the forum convenor and committee. By the first week of commencement of the semester, forum convenors are required to submit schedule of activities and programmes. Execution of the programmes is also the responsibility of the Convenor and Committee, with approval being taken from the head of the institution regarding resource persons, Chief Guests etc. Students play a leading role in conceptualising and executing programmes and conducting activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The college has signed several tie-ups and MOU's with the leading industries, research bodies and universities for effective implementation of curricula. Such tie-ups have helped the institution in preparing curricula and for the training and internships of the students. The Department of Agriculture Food processing has also signed MOU with "Indian Institute of Food Processing Technology, Ministry of Food Processing Industries, and Government of India" for sharing of knowledge regarding organic farming. These collaborations have helped to start new skill development courses and offer new opportunities for training and placement of the students.
Human Resource Management	The college follows the UGC, Punjabi University Patiala and Punjab State Government rules for the selection of faculty members. Academic Council of the college considers the number of faculty members to be recruited and the

demand is forwarded to the Directorate of Education, established by the SGPC. All the vacancies are advertised in print and electronic media by the Directorate of Education. They are shortlisted purely on merit basis and then the selection is done following UGC, affiliating university and state government regulations. Welfare medical facilities reimbursement of travelling expenses, leave encashment and maternity benefit are given to the staff.

Admission of Students

The college follows transparent process for the selection of students keeping in view the reservation policy of the state. The college follows all the guidelines fixed by UGC, affiliating university and State Government for admission in UG and PG courses. All information regarding different courses, their admission dates, eligibility etc. is disseminated among the students and their parents through official college website, prospectus, and advertisements given in well reputed newspapers. Counseling process is followed to select the students on merit basis for PG and professional courses. Moreover, the college has transformed its manual process of admission into online admission process.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a fully automated and well stocked library. The college Library Advisory Committee meets every three month to evaluate the functioning of the library and discusses for making it more effective. College has increased the number of books, newspapers, periodicals, research journals etc. for the faculty and students. To encourage students to use e-resources and Web OPAC, the library staff conducted various orientation sessions for the students. The institute has improved internet connectivity in administrative blocks, academic departments, library and labs with LAN connections. The college developed adequate modern IT infrastructure having Wi-Fi facility with 200 mbps speed.

Research and Development

The institute regularly motivates staff and students for research as the institution realises the importance of inculcating research interest among

faculty and students. Interaction programmes with eminent researchers were organized for faculty and interested students. National and International seminars and conferences were organised by different departments of the college. The faculty of the institute had been engrossed in academic research and publication work in the form of books, research papers and articles in reputed National and International Scopus Indexed and UGC notified journals and conference proceedings. Post graduate students are encouraged to attend and present research papers in seminars.

Examination and Evaluation

The institution follows the Punjabi University Patiala schedule for final exams and is a table marking center for final exam answer sheets. The college has an internal system of examination and evaluation for internal examination. Two internal Assessment tests (MST's) are conducted as per the university style of examinations. Examination related information is displayed on the college website and notice boards. College ensures that all examination related rules and regulations of the University are strictly followed in MST's and final year exams. College follows ICT enabled reforms introduced by the University for exams during the tough times of Covid-19.

Teaching and Learning

- ICT infrastructure is being enhanced in a sustained manner with more ICT enabled classrooms in 2019-20.
- Subject coordinators, class in-charges and HODs took required steps to ensure uniformity in teaching-learning across multiple sections.
- Student presentations in the form of seminars and assignments on a regular basis for all subjects were taken in order to develop self-learning and collaborative learning.
- During the times of lockdown since March 2020 due to Covid-19 teachers were provided training to use Google classroom, Google Meet, Zoom in addition to other ICT tools including YouTube.

Curriculum Development

As the institution is affiliated to Punjabi University Patiala, so it does not have much scope for original curriculum development and it follows the curriculums designed by its parent

body. At present the college is running 5 B. Voc courses and 3 autonomous courses funded by the UGC under Community College Scheme and the curricula of these courses is framed by the Board of Studies of the concerned departments keeping in view the aspirations and demands of the current employability skills and needs. The college faculty is engaged in the Board of Studies of the affiliated university and other institutions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college has improved the MIS (Management information system) during the session during 2019-20 for the all required planning, decision making and implementation of the policies. All the guidelines, rules and schedules are put on the college website and are informed through the Whats App groups and emails to disseminate the required information among the teachers, students and stakeholders. The management is informed of every activity in the college through emails.</p>
<p>Administration</p>	<p>The college administrative functioning like Billing, Payment, Quotations, purchasing etc. have been managed online. All the admission process has been maintained online and college has adopted online fee deposit system also. Student data has been maintained on a digital platform with the assistance of a purchased software. Student attendance for online classes since March 2020 have also been monitored through e-governance and reports have been generated by using electronic attendance system and software. Employee leave provision has been also maintained in digital format.</p>
<p>Finance and Accounts</p>	<p>Financial Accounting software is used for the maintenance of accounts of the college. The e-governance has made the financial work transparent and speedy. Various transactions related to University payments, various bills of payments etc are performed online.</p>
<p>Student Admission and Support</p>	<p>The college admission process and students' registration for various courses has been made online. This online process has made the admission more transparent, speedy and effective.</p>

	All the required information for registration and admission is provided on college website.
Examination	All important information regarding examination guidelines, schedule and results are displayed on the college website. College conducted university exams and MST's online successfully after March 2020. The attendance for the various examinations after March 2020 conducted by the affiliated university has been maintained and submitted online to the university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Rekha Kalra	8th International Conference on Advancements in Engineering and Technology	Bhai Gurdas Institute of Engineering Technology Main Patiala Road, Sangrur	2000
2020	Deepali	International Conference on Aspects of Materials Science and Engineering	Panjab University, Patiala	1500
2020	Dr Garima Mahajan	National Webinar on Intellectual Property Rights and Patenting	Yadvindra College of Engineering, Talwandi Sabo	1500
2020	Dr. Rishi Kumar	Online Teaching and Effective Learning: Bridging the Gap"	Society of Materials Mechanical Engineers (SOMME), Bathinda	2000
2020	Dr. Narinder Singh	8th International Conference on Advancements in Engineering and Technology	Bhai Gurdas Institute of Engineering Technology Main Patiala Road, Sangrur	2000
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Stress and time management	Stress and time management workshop	16/07/2019	18/07/2019	150	35
2019	Health awareness camp	Health awareness camp	20/08/2019	20/08/2019	160	30
2019	Nil	Gardening and Horticulture development workshop	12/09/2019	12/09/2019	Nil	7
2019	Nil	Road safety and Machine maintenance workshop	03/10/2019	04/10/2019	Nil	10
2019	Nil	Workshop on Soft skill and ethical tips	07/11/2019	07/11/2019	Nil	15
2019	Nil	Lab equipment maintenance and energy efficient techniques for lab assistants	21/11/2019	22/11/2019	Nil	30
2019	Three days workshop on Effective teaching and performance evaluation technique	Nil	11/12/2019	13/12/2019	130	Nil
2020	7 days workshop on Online teaching tools and	Nil	01/04/2020	08/04/2020	130	Nil

	e-content development (basics)					
2020	7 days workshop on Online teaching tools and e-content development (Advance)	Nil	15/04/2020	24/04/2020	135	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC-Sponsored Refresher Course	1	14/06/2019	27/06/2019	14
General Orientation Course	1	01/11/2019	21/11/2019	21
Refresher Course	1	02/12/2019	15/12/2019	14
Refresher Course	1	11/12/2019	24/12/2019	14
Refresher Course	1	02/12/2019	15/12/2019	14
Orientation Course	1	13/11/2019	03/12/2019	21
40th General Orientation Course	1	01/11/2019	21/11/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
48	89	42	24

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
5	5	7

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has separate Accounts and Financial Office for the financial

management of the college. This branch has Bursar, Senior Accountant, Accountant and other supporting staff. The college conducts both internal and external audit to check the accounts. For internal monthly audit, a special audit team has been deputed by its parents body- SGPC. The officials of this team check the monthly income and expenditure of the college. Moreover, the external audit is also conducted by the officials deputed by the concerned authorized government body. Annual budget planning is done keeping in view the expenditure and income of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
DPI	3931949	Faculty Salary
No file uploaded.		

6.4.3 – Total corpus fund generated

13550000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee constituted by directorate	Yes	Directorate SGPC
Administrative	Yes	Committee constituted by directorate	Yes	Directorate SGPC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meetings are conducted on the college level. Parents are involved in the following activities of the college: • Parent - Teacher Association extends help to the financially weak students. • Parents provide support and permission for field visits. • Parents accompany students to competitions like University Youth festival, University Sports Competitions etc. • Some parents also play an active role as an alumnus of the institution. • PTA supports for environmental awareness among villagers.

6.5.3 – Development programmes for support staff (at least three)

• Training program was organized on Administrative functioning. • Various departments organized lectures on Good lab practices for staff for safe handling of lab equipments, chemicals/glassware and instruments. • College organized lecture on the importance of personal health and hygiene to make the supporting staff aware. • College staff arranged distribution of clothes, sweets, fruits, stationery etc. on numerous occasions for the supporting staff. • College conducted various lectures on the importance of nutritional diet for the supporting staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Infrastructure development and faculty Improvement strategy adopted and various vacant posts ha been filled. • Department of Chemistry and Department of Agriculture approved and recognised by department o biotechnology (Govt. Of India under Star College Scheme. • Various Skill Development Courses started

with the assistance of UGC.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Academic and Administrative Audit	20/07/2019	20/07/2019	26/07/2019	200
2019	Emphasis on Online ICT enable Classroom	05/04/2020	05/04/2020	19/04/2020	200
2019	Enhancement of WIFI network and IT infrastructure	05/04/2020	05/04/2020	14/04/2020	200
2019	Organization of FDP on Online Teaching and Learning	02/05/2020	02/05/2020	08/05/2020	200

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Goshti- Book of Woman Poetess Shinder Kaur Sirsa- Canada de Suoanmayi Din	03/08/2019	03/08/2019	70	80
Awareness about anti sexual cell during Orientation	05/08/2019	06/08/2019	1500	1500
Essay writing	09/08/2019	09/08/2019	7	13

competition on Gender equality by food processing department				
Lecture on Women Empowerment by department of Food Processing	17/08/2019	17/08/2019	30	35
Lecture on women empowerment by Dr. Nisha Maan organised by department of commerce and management.	19/08/2019	19/08/2019	30	40
Lecture on Sexual harassment for women	27/08/2019	27/08/2019	15	25
Special Lecture on Gender Equality by PG Department of Computer Science	06/09/2019	06/09/2019	30	30
Speech Competition on Gender Rights by PG Department of Pol. Sci. & Mathematics.	16/09/2019	16/09/2019	10	15
Beti Bchao Beti Pdhao Special Lecture by PG Department of Punjabi	16/09/2019	16/09/2019	60	40
Rangoli Competition on Gender Equality By Department of Commerce and Management	16/09/2019	16/09/2019	10	10
Unequal Unfair, Ineffective and Inefficient Gender Inequality in Genders (A	18/09/2019	18/09/2019	40	60

Lecture organised by PG Department of English				
Slogan Writing Competition on Girls power	18/09/2019	18/09/2019	10	20
Self Defence activities for Girls by Department of Physical Edu. And Sports.	05/10/2019	05/10/2019	35	35
Seminar on Gender Equality	07/10/2019	07/10/2019	70	80
Sociology of Gender and Sexuality. (A Guest lecture organised by Department of History	22/10/2019	22/10/2019	30	50
Women's Contribution in Indian Classical Dance (A Lecture organised by Department of Commerce and Management)	28/10/2019	28/10/2019	35	35
A Lecture on Nanhi Chaa	28/11/2019	28/11/2019	50	60
The world has to fight Gender Inequality together Speech Competition By PG Department of English	30/01/2020	30/01/2020	10	20
Adhunik Daur vich Aurat di Smuliat (A Lecture organised by PG Department of Punjabi)	03/02/2020	03/02/2020	45	45
Special lecture on Personality Development	18/02/2020	18/02/2020	50	50
About Psychiatry of	26/02/2020	26/02/2020	30	120

Girls				
Three Days Workshop on Current Issues and Sports and Gender Differences body Confidence in sports (Organised by PG Department of History)	04/03/2020	06/03/2020	20	30
Innovation contest for Women in STEM organised by Department of Agriculture	05/03/2020	05/03/2020	20	40
Debate on Women empowerment day by PG Department of Pol. Sci. And Mathematics	05/03/2020	05/03/2020	15	25
Lecture on Women's Day By Department of Commerce and Management	07/03/2020	07/03/2020	30	50
Essay, Chart and Speech Competition to celebrate Women's day By PG Department of Computer Science	09/03/2020	09/03/2020	40	40
Essay, Chart and speech competition on Women's day	09/03/2020	09/03/2020	45	55
Guest Lecture on "Women Rights	09/03/2020	09/03/2020	0	40
Essay writing competition on Topic" Mother is a walking Miracle"	06/05/2020	06/05/2020	10	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

College is very conscious about environment issues as college has best

practiced in the field of Conservation of the environment. College is saving 37.2 KW/H energy in each month through use of solar lights and LED Lights as renewable energy sources. Detailed activities are given under best practices.

S. No Name of activity No of initiatives taken

1 Planatation Drives 10

2 Poster Making Competition on Environment 5

3 Special Lecture on Environmental Issues 12

4 Slogan Writing Competition 3

5 Workshops/Exhibitions on Waste Management 5

6 Bird Saving Project in College 1

7 Waste Management by Bio Mass Residue composting bty Dept. of Agri. 1

8 Solid Waste Management by Vermi Composting by Dept. of Agri. 1

9 Agriculture Residue Management by mushroom cultivation by Dept. of Agri 1

10 Liquid Waste Management by preparing bioenzymes/biofertilizers by Dept.of Agri 1

11 Energy Conservation Behaviour: A Survy By Student of Department of Physics 1

12 Awareness program on energy conservation and sustainability 1

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	4
Ramp/Rails	Yes	7
Braille Software/facilities	No	0
Rest Rooms	Yes	30
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	4
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	20	6	Nil	30	File Attached	File Attached	200
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hoardings displaying Teachings of Sri Guru Har Rai Sahib Ji	17/02/2019	Hoardings in the college campus displaying the teachings of Sri Guru Har Rai Sahib ji to inculcate the human values in the students
Pamphlets of	20/08/2019	500 Pamphlets were

explanation of Japuji Sahib		distributed among students
Posters Displaying the Message of Bhai Ghanaiya Ji	16/09/2019	200 posters were displayed in campus and locality
Professional Ethics and Human Values(brochures)	26/09/2019	300 brochures
Brochures on Importance of Ethics in Profession	30/10/2019	200 brochures were distributed among students
Posters displaying the Message of Guru Nanak Dev ji on his birth anniversary	13/11/2019	150
Pamphlets distributed on the sacrifice day of Shri Guru Tegh Bahadar Ji	23/11/2019	400 brochures
Pamphlets about the Life of Guru Sahibs on Jor Mela	27/12/2019	400 pamphlets were divided among the students and local people
Distribution of Literature Regarding Rich Sikh Heritage on Birth Anniversary of Sri Guru Gobind Singh Ji	02/01/2020	100 handbooks were divided among the students
Hoardings displaying the Teachings of Sri Guru Arjan Dev Ji	26/05/2020	Hoardings in the college campus displaying the teachings of Sri Guru Arjan Dev Ji to inculcate the Moral values in the students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
File Attached	20/08/2019	23/03/2020	1000
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The institute has installed renewable energy sources such as solar panel lights to make campus eco-friendly and to save electricity.
- The institute conducted numerous energy conservation awareness drives and programs to spread awareness among students about renewable energy sources.
- The institute has promoted the use of LED lights as they increase the energy efficiency.
- NSS units and NCC wing organized many plantation drives in the area to make students aware and to motivate them about plantation of more trees.
- The institute has declared its campus polythene free and the staff and students are motivated to stop using polythene.
- E Waste drive was conducted at regular intervals by the college.
- Canteen has stopped using plastic cups.
- The college distributed free masks in the area during the tough times of Covid-19 and college organized numerous drives to make stakeholders aware about sanitation and hygiene.
- The institute has organized various Solar and Energy Renewable workshops for the students and the people of this area.
- The college has established a spiritual park to sensitize the students and faculty towards

environment. • The college also made a great effort to make the local farmers aware of the air pollution and motivated them to stop burning the paddy straw.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Promoting Heritage, Culture, Sports and Social Values among the students: Goal: To enable the students to have better understanding of heritage, cultural diversity and social values through participation in various cultural activities and to instill the spirit of sportsmanship among the students.

Context: Now a days, the youngsters are virtually on the verge of getting victimized of various evils such as drugs, individualism, violence, materialism, greed, decline of social and moral values, decline of responsibility etc. The life has become so busy that now people hardly find any time for arts, hobbies, leisure time activities and physical activities. To keep the youth away from the alarming threats of the new millennium and channelize their energy towards the right direction the institute is very inclined to promote the heritage, culture, sports and social values among the students. It is the need of the hour to inculcate and associate the students with culture, heritage, social and moral values so that they can play a significant role in the development of the society. The students participate in various activities and programmes organized by the college and other institutes. All the related activities, in this regard, are planned by the college before the beginning of the session and are included in the Academic Calendar of the college. All the students are encouraged, motivated, guided and trained by the faculty to participate in these activities.

The Practice:

- The institute is aware that education is not just confined to academics but the focus must be on overall personality development, confidence building, discipline along with to sensitize the students towards the culture, sports, heritage, social and moral values.
- The institute focuses on the effective organization of sports, cultural, heritage, social and moral values related activities mentioned in the college Academic Calendar.
- The college has formed Youth Welfare Department, Department of Physical Education, various clubs, societies and committees to for the organization of all the scheduled activities in an effective way.
- The institute has State-of-the-art infrastructure to accomplish its aims in this regard.
- The college students participate in college, university, state and national level sports activities and games such as Kabbadi, Kho-Kho, Badminton, Table Tennis, Wrestling, Football, Volleyball, Yoga etc.
- The college arranges special coaches to train the students in these games so that they can bring laurels for the institute.
- The college provides free boarding and lodging to the players along with all sports equipments.
- The students are motivated to participate in various cultural and heritage related activities. The students are selected on the basis of trials and talent hunts.
- The college arranges special coaches and classes for the activities related with drama, folk dance, fine arts, literary and music.
- Various forums such as clubs, societies and committees organize activities such as poster making, speech, essay writing, painting, slogan writing and singing competitions on various national and state level occasions.
- The birth anniversaries of martyrs, social workers, religious personalities and national leaders are celebrated by organizing the above said activities to make students aware about our culture and heritage.
- The college students participate in various social, moral and religious activities and competitions conducted by other institutes.
- All the departments conduct numerous activities to celebrate important days such as Women Day, Independence Day, Mother's Day, Youth Day, Yoga Day etc to make students aware about social and moral responsibilities.
- The institute has established a Spiritual Library and park to inculcate social and moral values among the students. The spiritual library is well stocked with books of different religions and biographies of

religious persons. • Various lectures, workshops and exhibitions are organized by the departments to make students aware about the Indian culture, to promote sports and social values among the students. Evidence of Success • The college students participate in university, state and national level Youth Festivals and won Gold, Silver and Bronze medals in numerous activities. • It is worth mentioning that Guru Nanak College was declared Drug Free campus by the State Government 6 March, 2020 and the reward was given by the District Administration. • The departments arrange charity events and the students along with faculty visit local Awdut Ghar and other places to distribute clothes, eatables, shoes etc. among the needy. This type of visits and charity events make students aware about the problems of other people. • The institute has remain overall winner of Zonal youth festival continuously since the last seven years. • The college has been remained overall winner of Khalsai Sports Festival, a National Level Sports Event organised by the college management SGPC Sri Amritsar Sahib, continuously since the last 8 years. Awareness for Environment Conservation and Preservation: Goal: To aware the students and people about environment and contribute in maintaining environment friendly atmosphere and conserve and preserve natural resources. Context: The survival and sustainability of all the human beings and other creatures depend upon the environment as earth is a home for different living species. As the environment is being deteriorated day by day with unnecessary humans interventions in nature and with careless activities that have resulted in many types of pollutions like air pollutions, soil pollutions, water pollutions, sound pollution etc. Moreover the man has also exhausted natural resources carelessly and various types of pollutions have been damaging the environment. Hence, it is the need of the hour is to do efforts to make people aware about the conservation and preservation of environment. Guru Nanak College, Budhlada has taken a big initiative in this regard. The college has made a sound plan and strategy to initiate a move to curb all kinds of pollution as well as conserve and presence all required natural resources. The college has involved students and faculty through different clubs and committees which make their own program and activities related with the conservation and preservation of environment.

The practice: • The environment awareness programmes and activities are included in the Academic Calendar of the college. • Plantation drives have been organized by NCC, NSS and Nanhi Chhan Cell of the college in the area. • College was made Covid Isolation Centre by the administration during the Covid-19. • The college students and staff distributed free masks and food to the needy during the tough times of Covid-19. • NSS, Nanhi Chhan Cell, Women Empowerment Cell, Equal Opportunity Cell and all the departments organized awareness activities in the rural areas to make people aware about sanitation and hygiene. • Department of Agriculture arranges awareness drives, workshops, expert lectures etc to make people ware about the production of highly paid crops, tissue culture, proper use of pesticides, organic farming, paddy straw burning, and preservation of water in farming. • The Department of Food Processing conducted workshops and other awareness programmes to make students and people aware food processing methods that play a significant role in reducing food wastage and improving food quality and preservation by reducing the harmful impacts of food industry on environment. • The Department of Fashion Technology and Home Science conducted numerous lectures, workshops, crash course etc. to spread awareness about use of waste material in homes, the wastage of food and food resources in day to day life. • The college organized Tech Fest to make people aware about the E-wastage, Cyber Security, and use of IT gadgets in daily life. • College celebrated Environment Day by planting more trees in the college campus and students awareness activities such as lectures by environmentalists, poster making, slogan writing and essay writing competitions have been conducted by various departments. • Stakeholders are motivated and guided to use tote bag or cloth bags in place of polythene bags for shopping. It is worth mentioning that college campus has been declared

polythene free campus by administration. • The college participates in the cleanliness drives of the Swachh Bharat Abhiyan. • The college motivates students and the people of the area to save water by conducting awareness activities on the importance of water. • Dept. of Agriculture has already started various projects in college such as waste management by Bio-Mass Residue composting, solid Waste Management by Vermi Composting, Agriculture Residue Management By Mushroom Cultivation and Liquid Waste Management by preparing Bio enzymes/Bio fertilizers. • The Institute has conducted various surveys on Paddy straw burning by the farmers in this rural belt of Punjab and suggested alternative measures to protect environment. Every year college visits for villages and inform the farmers regarding new agricultural techniques for the procurement of environment. Evidence of Success • The College has reduced consumption of Electric Energy during the last four years. • College has planted more than 1000 plants in college and in area. • The use of Bicycles and Public transport has been increased by the college students and staff. • Various projects of Department of Agriculture have helped students and faculty in understanding the various ways to reduced waste management.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gncbudhlada.org/igac.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institute is run by a charitable organization SGPC SHRI AMRITSAR SAHIB and the aim of the institute is to provide education to the weaker sections and girls in this rural area. The vision of the institute is enlightening human minds and social empowerment through education. The institute is fully committed to facilitate the journey of students from information to knowledge and from knowledge to wisdom. In this process, the student does not only acquire formal education in the selected area but receives all round understanding of the society required to become a productive asset of the society through value based quality education so that they can contribute in the progress of the society to their utmost potential. Most of the students belong to rural areas and they are well aware about struggles of this area for basic living and educational needs. Rural life poses many challenges such as lack of public health, malnutrition, water, sanitation, educational and vocational opportunities. In this direction the college has started many skill oriented B. Voc. and Community College Courses so that students can get good employment options and start their own businesses. The curriculum of these skill based courses is framed as per the global needs of the industry. To promote cultural, sports and social values among the students the college motivates students to participate in various co-curricular and extra-curricular activities. These activities play a great role for the overall personality development of the students. Every kind of guidance and assistance is provided to the students to ensure their participation effective by the college administration and faculty. With the guidance of college faculty the students have achieved State and National level awards in various sports and cultural activities. The college NSS units, NCC, clubs, societies and committees organize numerous activities for the students to enhance their skills and knowledge so that they can contribute for the development of the society. The college has state-of-the-art infrastructure to provide learning resources to the students in this rural belt. The lockdown during Covid-19 pandemic disrupted every aspect of life as health, livelihood, education, social life, food security and personal relations. GNC helped students, faculty and people of the area to face challenges of covid-19. College provided online

training and platforms for academic and co-curricular purposes. The college campus was made isolation ward for the covid patients. College provided free food, masks, medical facilities, sanitizers etc. to the needy in the area. As the college is aware about its social responsibility and in this direction, the college has adopted a village, Phaphre Bhaike of Mansa district. It is at distance of about 15 km from college. The college has organized a number of academic and nonacademic activities for the people of this village to make them aware about water preservation, sanitation, public health, educational and vocational opportunities.

Provide the weblink of the institution

<https://qncbudhlada.org/iqac.php>

8.Future Plans of Actions for Next Academic Year

The college has well calculated future plans as follows:

- In this massive online shift, the college will focus on more structured e- governance of teaching learning. In view of this, the college will strengthen and build more collaborations with National Networks and Bodies/Organizations in Government/Private Sector.
- The college will upgrade the Infrastructure and Resources to further empower the college in this massive Online shift.
- The institute will improve the acoustics of Seminar Halls by providing more Desktops and Laptops in the college to match the available online platforms.
- The college will strengthen efforts towards Mental Health Support in the changed circumstances of the society during the strenuous times of Covid-19.
- The college will organize more activities for awareness about Environment, Waste Management and engagement with questions of Equity, Justice and Economic Distribution.
- The college will enable the faculty and students by providing IT Tools.
- The college will introduce Online/Offline Add-on skill-based Certificate Courses.
- The college will organize Online/Offline Faculty Development Programs and Entrepreneurship Programs.
- The college will focus on to organize Pre-Placement Talks, Workshops, Fellowship and Internship Programs.
- The college will make efforts to strengthen Extension Activities and Community Engagement Programmes.
- The college will continue organizing Academic and Research based activities such as International and National Webinars/Conferences/Symposia.
- The Department of Agriculture will focus on active research in the area of soil fertility, soil quality testing, water sample testing, high quality seed production, integrated farming, crop residue management, stubble burning, vermi-composting, FYM production, Mushroom spawn production etc. so that the people of the region can be trained and run their own set-ups for economical benefits.
- The college will upgrade its infrastructure according to the new emerging needs as it always strives to improve its infrastructure in order to facilitate its teaching learning programmes in the best effective way.
- The college is planning to purchase 10 acre more land for separate sports grounds.